



B Lounge Tower 2 , 2nd floor, HiLITE Business Park,
Poovangal, Kozhikode, Pantheeramkavu, Kerala 673014



+91 7012802110 , +91 8113092998

HSEQ Policy

Facalto Facilities & Projects management L.L.P

1. Purpose

This HSEQ policy outlines our commitment to ensuring the health, safety, and well-being of all employees, contractors, and visitors, as well as our responsibility to protect the environment and deliver services of the highest quality. Our goal is to manage facilities in a way that minimizes risks, prevents harm, and ensures compliance with legal and regulatory standards.

2. Scope

This policy applies to all employees, contractors, and visitors involved in the management and operation of our facilities, including but not limited to office buildings, industrial complexes, and service centres. It covers all aspects of health, safety, environmental protection, and quality assurance within the facilities management framework.

3. Commitment to Health and Safety

- We will provide a safe and healthy working environment by identifying and controlling risks associated with facilities management activities.
- All employees and contractors will receive the necessary training, resources, and information to perform their duties safely.
- We will regularly assess workplace hazards, implement corrective actions, and promote a culture of safety through continuous improvement.
- Incident and injury reporting, investigation, and root-cause analysis will be conducted in a timely manner, with lessons learned integrated into future practices.

4. Commitment to Environmental Protection

- We are committed to minimizing the environmental impact of our operations through responsible resource use, waste reduction, and pollution prevention.
- Energy and water conservation measures will be integrated into facilities management practices.
- Compliance with all relevant environmental laws, regulations, and standards is mandatory.
- We will seek to adopt sustainable practices in procurement, maintenance, and operation of facilities, including green building certifications where applicable.

5. Commitment to Quality Management

- We will ensure that our facilities management processes meet or exceed customer and stakeholder expectations through continuous monitoring and improvement.
- Quality management systems (QMS) will be employed to guide operational procedures, maintain documentation, and evaluate performance.
- Audits and inspections will be regularly conducted to verify that quality standards are being met and to identify opportunities for improvement.
- Feedback from clients, employees, and stakeholders will be collected and analysed to enhance service delivery and satisfaction.





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6. Legal and Regulatory Compliance

- The organization will comply with all applicable laws, regulations, and standards related to health, safety, environment, and quality.
- Regular audits will be conducted to ensure compliance with legal and industry-specific standards.
- All employees, contractors, and visitors must adhere to this policy and the associated procedures.

7. Roles and Responsibilities

- Senior Management: Responsible for ensuring that the HSEQ policy is implemented, communicated, and maintained across all facilities.
- Facilities Managers: Tasked with overseeing daily operations and ensuring that health, safety, environmental, and quality measures are followed.
- Employees and Contractors: Must follow all safety and quality protocols, report hazards or incidents, and actively contribute to a safe and compliant workplace.

8. Continuous Improvement

- We are committed to the ongoing review and improvement of this policy and our management systems.
- Regular performance evaluations, feedback sessions, and audits will help identify areas for enhancement in health, safety, environment, and quality standards.

9. Communication and Training

- This policy will be communicated to all employees, contractors, and relevant stakeholders.
- Training programs will be developed and delivered to ensure understanding and compliance with HSEQ standards.

10. Monitoring and Review

- The effectiveness of this policy will be regularly monitored through internal audits, performance reviews, and management assessments.
- The policy will be reviewed annually or as required by changes in legislation, best practices, or organizational needs.

Mubarak Paruthikkattu Parambil

Chief Operating Officer (COO)

Wednesday, 25/09/2024



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